



KANSAS

BOARD OF ACCOUNTANCY

SUSAN L. SOMERS, EXECUTIVE DIRECTOR

KATHLEEN SEBELIUS, GOVERNOR

IF YOU WOULD LIKE A PRE-EVALUATION DONE ON YOUR COLLEGE TRANSCRIPTS TO DETERMINE IF YOU ARE MEETING OR HAVE MET THE EDUCATION REQUIREMENTS TO SIT FOR THE CPA EXAM AS A KANSAS CANDIDATE, PLEASE SUBMIT THE FOLLOWING TO THE BOARD OF ACCOUNTANCY:

1. COPY OF YOUR HIGH SCHOOL TRANSCRIPT. (NOTE: IF YOU DID NOT TAKE ANY ADVANCED PLACEMENT COURSES IN HIGH SCHOOL, YOU DO NOT NEED TO SEND A COPY OF YOUR HIGH SCHOOL TRANSCRIPT.)
2. PHOTOCOPIES OF OFFICIAL COLLEGE TRANSCRIPTS FOR ALL COLLEGES ATTENDED. (IF YOU ATTENDED AN OUT OF STATE COLLEGE, PLEASE PROVIDE COPIES OF BOTH SIDES OF THE TRANSCRIPT.)
3. PROVIDE AN E-MAIL ADDRESS, TELEPHONE NUMBER AND MAILING ADDRESS.

NOTE: ALL FOREIGN TRANSCRIPTS MUST BE EVALUATED BY A FOREIGN CREDENTIALING EVALUATION SERVICE THAT IS A MEMBER OF NACES. www.naces.org THE EVALUATION MUST BE A COURSE BY COURSE SPECIFIC EVALUATION TO KANSAS REQUIREMENTS. WE RECOMMEND FOREIGN ACADEMIC CREDENTIALING SERVICES (FACS); HOWEVER, YOU MAY CHOOSE ANY OF THE OTHER MEMBERS AFFILIATED WITH NACES AS LONG AS THE EVALUATION IS A COURSE BY COURSE SPECIFIC EVALUATION TO KANSAS REQUIREMENTS. THE EVALUATION MUST REFLECT IF A COURSE RELATES ONLY TO THE COUNTRY OR ORIGIN, AND IF ANY ENGLISH COURSES ARE TAKEN AS A FOREIGN LANGUAGE.

SEND ALL THE INFORMATION IN ONE PACKET TO:

KANSAS BOARD OF ACCOUNTANCY
ATTENTION: EXECUTIVE DIRECTOR
900 SW JACKSON, STE. 556
TOPEKA, KS 66612-1239

TRANSCRIPTS WILL NOT BE RETURNED. IF YOU HAVE ANY QUESTIONS, CONTACT THE EXECUTIVE DIRECTOR AT 785-296-2162, OR BY E-MAIL AT info@ksboa.ks.gov